

CAD SPECIFICATION CHECK LIST

Dealership: _____

Dealer Contact: _____

Project Name: _____

MAI has made every attempt to provide you with accurate drawings and specifications; however it is the dealer's responsibility to review the CAD drawings and specs for the items listed below. MAI is not responsible for errors and/or omissions in field dimensions or construction documents, including customer supplied floor plans.

TYPE OF PROJECT

- New Project
- Reconfiguration

FINISHES AND OPTIONS

- Paint
- Fabric
- Worksurface Options and Finish
- Glass
- Pedestal Front Options
- Tile Options

FLOOR PLANS AND SPECS

- Ceiling height (MAISPACE floor-to-ceiling panels and ALUR Walls only)
- Quantity and type/size, including all frame heights of workstations
- Quantity and type/size of pedestals
- Quantity and type/size of overhead storage bin
- Quantity and type/size of lateral files & storage
- Quantity, location and type/size of receptacles
- Quantity and type/lengths of cable assemblies and connectors

Please sign below and send with your PO. Any costs associated with errors in items above are the responsibility of the dealer, including but not limited to expedited shipping and crating. The resulting add-on orders will be chargeable at a standard discount matching the replacement order amount, not the project discount.

NOTE: Dealer agrees to take full responsibility for any errors on rush projects required same day as order entry to meet order entry deadline of the week.

Agreed By: _____

Date: _____